

## GDC KULGAM : INSTRUCTIONS FOR ONLINE ADMISSION PROCEDURE

Use your personal email for registration, because you will receive **Activation Link** there only

Step 1: Register new account.

Step 2: Check your email id to click the link of activation.

Step 3: Login to your account and click on Admission Link.

Step 4: Enter your personal details like Name, Parentage, AADHAR, etc.

Step 5: Enter your 12<sup>TH</sup> class details like, rollno, reg.no, marks, etc.

Step 6: Select STREAM and Subject, according to your Selection list.

Step 7: Upload recent Passport size photograph. Less than 100kb of size and less than (200\*200) dimensions.

Step 8: Submit form.

You will not be able to edit the form details after submitting the form.

Step 9: Login your account again using your EMAIL and Password.

Step 10: Print your admission form and fee receipt.

Step 11: Bring the hard copy of your form along with the documents mentioned in the admission notification no. 2, in order to get your selection confirmed, and verified all the documents there.

Step 12: You are supposed to visit your concerned departments, along with the documents before depositing the fee at JK BANK KULGAM.

The officials will verify and assign you new roll no's. that will be displayed in your account also.

Step 13: After getting your fee receipt and form signed by the respective departments, you will be able to deposit your first installment of the college fee.

Step 14: After depositing the fee, submit the hard copies of your form along with the fee receipt at college admission section.